

TAYLOR JONES PROPERTY

Taylor Jones Property
152 Buchan st Bungalow
CAIRNS QLD 4870
PH: (07) 4051 8000
FAX:(07) 4051 8002
Email admin@taylorjonesproperty.com.au
www.taylorjonesproperty.com.au

TENANCY APPLICATION

In order for your application to be processed you must provide 100 points (minimum) of identification, one of which must be a form of ID.

YOU MUST PROVIDE A PHOTO COPY OF IDENTIFICATION originals will be sighted.

A fee will apply if the office needs to photo copy \$1.00 Per copy

The following documents are acceptable:

Drivers Licence	40 Pts
Passport	40Pts
Birth Certificate (Original)	30Pts
Other Photo ID	30Pts
Current Wage Advice	20Pts
Previous Landlord Reference	20Pts
Previous 2 Rent Receipts	20Pts
Motor Vehicle Registration certificate	10Pts
Bank Statement	10Pts
Telstra Account	10Pts
Electricity Account	10Pts
Gas Account	10Pts
Birth Certificate (Certified Copy)	10Pts

PLEASE NOTE

This application must be completed and signed by ALL occupants
Once approved the Residential Tenancy Agreement must be signed by ALL tenants named on the Agreement. The Bond (equivalent to 4 weeks rent) And first 2 weeks rent must be paid in **CASH** prior to any keys being Handed over.
PLEASE NOTE: Future method of payments of rent will be by way of direct Debit, bank cheque, deposit book, internet banking . This is the office policy of Taylor Jones Property.

I hear by acknowledge and agree that I have received and read the standard terms and conditions and any special terms prior to handing my application to Taylor Jones PROPERTY that commits me the tenant entering into the tenancy.

.....
Sign

.....
Date

Proposed Property:	
Full Name:	D.O.B: / /
Current Address:	Ph (H):
Tenants E mail Address:	Ph (Wk):
Current Lessor/Agent:	
Address:	Phone:

Previous Address:	Ph:
Period of Occupancy:	
Previous Lessor/Agent:	
Address:	Ph:
Was Bond Refunded in Full: Yes / No	
If Not, Why Not:	

Pets Yes / No	No. of Pets	Type:		
Other occupants:				
Number of Children:			Ages:	
Car Make:	Car Model:	Year:	Reg:	State
Is car financed: Yes / No		Who with:		
Drivers Lic. No:		State:		
Passport No.:		Country:		
18+ Card:				

PERSONAL REFEREES (Not Relatives) This section MUST be completed in full.
Please ensure that day time contact numbers are provided:

Name:	Ph (H):
Address:	Ph (W):
Relationship:	Known since:
Name:	Mobile:
Address:	Ph (H):
Relationship:	Ph (W):
Name:	Known since:
Address:	Mobile:
Relationship:	Ph (H):
Name:	Ph (W):
Relationship:	Known since:
Address:	Mobile:

STUDENTS

Name of College, Tafe or University:		
Faculty/Course	When will you finish	Student ID
<input type="checkbox"/> Full Time <input type="checkbox"/> Part Time		
Aus study Yes / No	How Much: \$	p.f
Parent/Guardian Name:		Ph:
Address:		

EMPLOYMENT DETAILS:

Current Occupation:	
Current Employer:	Ph
Address:	
How Long:	<input type="checkbox"/> Full Time <input type="checkbox"/> Part Time (Hrs per wk)
If Less than 6 mths -	Net Weekly Sal. \$
Address:	Ph:

SELF EMPLOYED

Name of Business.....
Address:.....Ph.....
..
Net Weekly Salary\$.....

RELATIVE TO CONTACT IN CASE OF EMERGENCY

Name.....
..
Address.....Relationship.....Ph.....
..

Have you ever been given notice to leave any property by any agent or lessor?

YES/NO

Is there any reason known to you that would affect your ability to pay rent?

YES/NO

Have you been blacklisted on a tenancy database?

YES/NO

Are you indebt to another agent or lessor?

YES/NO

If yes to the last question, please explain why you are in debt

.....
.....
.....

Authority

I/We the Applicant do solemnly and sincerely declare that the above information is true and correct and that I have supplied this information of my own free will. I hereby authorise the letting agent to conduct any and all enquiries or searches as required to verify the information contain in this application.

I, the applicant solemnly and sincerely declare that I am not an undischarged bankrupt. I have inspected the above mentioned premises and wish to take tenancy of such premises for a period of _____ from / / at a rental of \$_____per week and that the rental to be paid is within my means. I also Undertake to pay a Rental Bond of \$_____upon the signing by me of the Tenancy agreement.

I acknowledge & accept that more than one application is received for this property, Taylor Jones Property reserves the right to select whichever application they deem to be the most suitable application, and this may not necessarily be the first application received

I give consent and authority for all necessary enquiries to be made in relation to this application.

Application Signature.....
Applicant Name.....
For and on behalf of.....dated.....

Please list all people that will be living at the property (including children		
Name.....	D.O.B.....	occupation.....
Name.....	D.O.B.....	occupation.....
Name.....	D.O.B.....	occupation.....

TAYLOR JONES PROPERTY

Privacy Disclosure Statement
Cepat Pty Ltd T/A Taylor Jones Property
152 Buchan st Bungalow Cairns
Phone 40518000 Fax 40518002 Email admin@taylorjonesproperty.com.au

We are an independently owned and operated business and are bound by the National

Privacy Principals. We collect personal information about you in this form to assess your application for a residential tenancy. We may need to collect information about you from your previous landlords or letting agents. Your current employer and your referees. We also check whether any details of tenancy defaults by you are held on a tenancy default database. We use the database operated by TICA Default Tenancy control Pty |Ltd. You can find our more information about this database from its website at www.tica.com.au Your consent for us to collect this information is set out below.

We may disclose personal information about you to the owner of the property to which this applicant relates. If this application is successful we may disclose your details to service providers relevant to the tenancy relationship including maintenance contractors and the landlord's insurers. We may also send personal information about you to the owners of any other property at your request.

You have the right to access personal information that we hold about you by asking a Privacy Officer. If you do not complete this form or do not sign the consent below then your application for a residential tenancy may not be considered by the owner of the relevant property or if considered may be rejected.

PRIVACY CONSENT

I/We the applicants acknowledge that I/We have read the Privacy Notice of Cepat

Pty Ltd T/A as Taylor Jones Property. I/We authorise Taylor Jones Property to collect information about me/us from:

- a) My/our previous letting agents and or landlords
- b) My current and previous employers
- c) My our personal referees and
- d) Any tenancy default Database (including TICA) which may contain personal information about me us under the tenancy to which this application relates to any tenancy default database to which it subscribes including TICA

I/We also authorise Taylor Jones Property to disclose personal information it collects about me us to the owner of the property, even if the owners is a resident outside Australia.

Applicants signature.....Contact Phone NO.....
Applicants Email Address.....

Witness.....

Signed in the presence ofdated.....